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| **Teaching Position Application Form** |
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| ***Please post or email to:*** |  | Grantlea Downs School Appointments CommitteeGrantlea Downs School65 Grants RoadTimaru 7910 or position@grantleadowns.school.nz |
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| **Position applied for:** | **Scale A Teacher 2026** *Please delete not applicable* Permanent Fixed Term |
|  |
| **personal details** |
| Title |  |
| Surname |  |
| Given names |  |
| Preferred name |  |
| Address |  |
|  |
|  |
| Contact details | home |  | Mobile |  |
|  | email |  |
|  |
| **Certificated Teacher Status** | ✓ | **Registration No.** | Expiry date |
| Certificated teacher |  |  |  |
| Provisionally certificated |  |  |  |
| Not certificated |  |  |
| If not certificated are you in the process? What date will this occur? |
| **Present Teaching Position** |  |
| School |  |
| Date appointed |  |
| Type of appointment |  |
| **Can we contact your principal about this position?**  | **yes** | **no** |  |
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| **Educational Qualifications** | Type of qualification | Date received | Received from |
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| **Details of Training and Service**Please include details of your work history for the last 5 years. |
| school | position | dates | class level |
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| Please indicate any breaks in service and give reasons, e.g. overseas travel: |
| dates | reason for break |
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| **Total certificated service** |
| **A** | In permanent positions |  |  | years |  | months |
|  |  |  |  |  |  |
| **B** | In relieving positions |  |  | years |  | months |
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| **Professional Development***Please provide a summary of recent professional learning and development.* |
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| **confirmation** |
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| **1** | I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked.I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed. | **yes** | **no** |
|  |  |
| **2** | I am currently registered to teach in New Zealand. | **yes** | **no** |
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| **3** | In accordance with the Privacy Act, I authorise the board of trustees to:* Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board
* Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board.
* Contact the Teaching Council.
 | **yes** | **no** |
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| **4** | **student safety [*Cross out the statement that doesn’t apply to you*]*** I have never been the subject of a complaint about the safety of a student.
* I have been the subject of a complaint about the safety of a student.*Please give dates and details:*
 |
|  |
| **5** | **offences against the law[*Cross out the statements that don’t apply to you*]*** I have never been convicted of an offence against the law (excluding minor traffic convictions).
* I have no pending charges of an offence against the law.
* I have been convicted of an offence against the law.*Please give dates and details:*
* I have pending charges of an offence against the law.*Please give dates and details:*
 |
|  |
| **6** | I know of no reason why I would not be suitable to work with children or young people. | **true** | **false** |
|  |  |  |  |

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|  | **Physical Restraint Certificate**Have you completed the Physical Restraint Certificate  | **yes** | **no** |
|  | If you answered NO above, are you willing to undertake the Ministry of Education Training? (on-line module through ESL) | **yes** | **no** |

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| *Applicant’s signature* |  | *Date* |

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| **referees** |

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| Please provide the names and contact details of three referees below. Referees’ reports are confidential to the board. Referees will only be contacted for candidates who are short-listed. |
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| **referee’s details** |
| Full name |  |
| Position |  |
| Relationship to the applicant |  |
| Contact details | private |  | work |  |
| mobile |  | email |  |
|  |
| **referee’s details** |
| Full name |  |
| Position |  |
| Relationship to the applicant |  |
| Contact details | private |  | work |  |
| mobile |  | email |  |
|  |
| **referee’s details** |
| Full name |  |
| Position |  |
| Relationship to the applicant |  |
| Contact details | private |  | work |  |
| mobile |  | email |  |